

# AGENDA

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**Meeting:** Overview and Scrutiny Management Committee  
**Place:** The Kennet Room - County Hall, Trowbridge BA14 8JN  
**Date:** Tuesday 1 November 2016  
**Time:** 10.30 am

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Please direct any enquiries on this Agenda to Kieran Elliott (Senior Democratic Services Officer), of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line (01225) 718504 or email [kieran.elliott@wiltshire.gov.uk](mailto:kieran.elliott@wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114/713115.

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## Membership:

|                                |                               |
|--------------------------------|-------------------------------|
| Cllr Glenis Ansell             | Cllr Simon Killane (Chairman) |
| Cllr Chuck Berry               | Cllr Gordon King              |
| Cllr Christine Crisp           | Cllr Jacqui Lay               |
| Cllr Stewart Dobson            | Cllr Stephen Oldrieve         |
| Cllr Howard Greenman           | Cllr Tony Trotman             |
| Cllr Alan Hill (Vice Chairman) | Cllr John Walsh               |
| Cllr Jon Hubbard               | Cllr Bridget Wayman           |
| Cllr George Jeans              |                               |

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## Substitutes:

|                      |                     |
|----------------------|---------------------|
| Cllr Ernie Clark     | Cllr Mark Packard   |
| Cllr Anna Cuthbert   | Cllr Ricky Rogers   |
| Cllr Peter Edge      | Cllr James Sheppard |
| Cllr David Jenkins   | Cllr Ian Thorn      |
| Cllr Paul Oatway QPM | Cllr Philip Whalley |
| Cllr Helen Osborn    |                     |

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## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

# AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of the Previous Meeting** (*Pages 7 - 16*)

To approve and sign the minutes of the meetings held on 6 September and 10 October 2016.

3 **Declarations of Interest**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.

4 **Chairman's Announcements**

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on **25 October 2016** in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on **27 October 2016**. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Forward Work Programme (Pages 17 - 34)**

To receive updates from the Chairmen and/or Vice-Chairmen of the Select Committees in respect of the topics under scrutiny in their areas, including any recommendations for endorsement by the Management Committee.

7 **Management Committee Task Group and Project Board Updates (Pages 35 - 38)**

A report is attached presenting an update on recent activity on the following:

- Financial Planning Task Group
- Military-Civilian Integration Partnership Task Group
- Swindon and Wiltshire Local Enterprise Partnership Task Group
- MyWiltshire System Task Group
- High Speed Broadband Project Board member – Cllr George Jeans

And to receive a verbal update on the resolution from the meeting on 10 October 2016:

*To investigate establishing a task group to engage with the Wiltshire One Public Estate programme to support the identification and delivery of savings across the public sector in Wiltshire.*

The One Public Estate (OPE) programme is a Cabinet Office programme to help rationalise the public sector estate and help organisations work together to make the best use of their assets in order to deliver integrated services. Having been successful with earlier bids, the council has submitted a bid for Round 4 of the OPE funding.

8 **South West Overview and Scrutiny Network**

To receive an update from the meeting held on 18 October 2016, attended by Cllr Simon Killane, Chairman, and Henry Powell, Senior Scrutiny Officer.

9 **Overview and Scrutiny Legacy 2013-17**

To receive an update on ongoing work to develop an OS legacy process leading up to the new Council in May 2017. In summary including,

- On 17 January 2017, an OS member workshop to discuss the successes and challenges of OS during the 2013-17 council;
- In March/April 2017, each select committee to be asked to consider its key pieces of work during the 2013-17 council and which work areas it would recommend as future priorities;

On 25 April 2017, the Management Committee to consider a report compiling the outcomes from the legacy process above for endorsement and referral to OS under the 2017-21 council.

10 **Date of Next Meeting**

To confirm the date of the next meeting as 3 January 2016.

11 **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**PART II**

**Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.**